

May 13, 2009

Dear Seniors and Senior Parents:

Because the senior year is a special time, the *Visions* staff wants to include quality senior portraits in the yearbook. In order to have uniform pictures for the composite in the school hallway, we must use the same photographer for all the formal portraits. Once again, Middle Tennessee Christian School will use *Loveless Fine Photography* to make the senior portraits.

You are under absolutely no obligation to purchase any of these portraits. Unless you make a purchase, the only charge you must pay is the one time sitting fee. If you have all of your senior pictures made at *Loveless*, the sitting fee is **\$82.31, as long as you come for your chat!** This price includes tax. In order to hold your appointment slot, *Loveless* requires that you either give a **Visa or MasterCard** credit card number when you call **or** pay this fee by **cash or check** when you book your appointment. (If you should choose to only have your formal composite portrait made, the fee will be **\$50.00** and must also be paid when you book your appointment.) *Loveless* does prefer you to come in to the studio before your session for a free consultation.

***Loveless Fine Photography* will provide formal and informal portraits to be used in the yearbook at NO CHARGE to you or the school.** However, if you choose to have another photographer make your portraits for your senior page, YOU will need to provide me with a **black and white vertical 8 x 10" photo and a wallet size photos (2 X 3) for the yearbook.** ***Loveless* will need a digital file of your selected formal photograph, a copyright release to use the photograph, and a payment of \$35.00 to include you on the composite.** (If *Loveless* takes your formal photograph they will include your photograph on the composite at no extra charge.) The background and girls' drape for your formal shot should match the ones used by *Loveless*. The picture selected for the senior page must meet the following good taste requirements: **Boys should be clean shaven, boys hair should be trimmed above the eyes, ears, and shirt collar, no tank tops, no shorts (unless you are in a sports uniform), girls no knees showing if you choose to wear a dress or skirt, no low cut top or any hint of cleavage showing, no tank tops, and no sleeveless clothing.** Be sure that your outfit meets the school dress code standards. They are printed on the back of this letter. If your picture does not meet these requirements, I will ask you to replace it at your own expense. Please be sure that *Loveless* knows that they should print and send me a **VERTICAL photo.**

**\*\*NOTE:** You should choose your photos very carefully. *Loveless* reserves the right to charge you extra for multiple photo sessions (i.e. Your outfit is not acceptable, your hair style is not acceptable, you change your mind about which photo you want for your formal or casual, etc.) at the amount of **\$50.00 per extra session.** This fee covers time, labor and artwork to get the new picture ready for the annual.

**Most importantly,** to ensure that your photo is in the annual, you **MUST** have your senior pictures made during the summer before school starts. *Loveless* has requested that both the formal and the informal be made at the same sitting, so bring your dog, car or truck, letter jacket, etc. with you that day. The yearbook staff must have both the formal and informal at the beginning of the school year! Please call *Loveless* for an appointment as soon as possible. You must make this appointment **at least two weeks in advance,** and the latest date to have your pictures made so that they will be back in time for the yearbook is **JUNE 30, 2009.** In other words, **YOU MUST BE PHOTOGRAPHED BY JUNE 30, 2009, IF YOU WANT YOUR SENIOR PICTURES IN THE YEARBOOK!** *Loveless Fine Photography* books up very quickly in the summer, so I suggest that you call and make an appointment immediately. The phone number at *Loveless* is **890-1558.** Also, remember that when *Loveless* sets up a time for you to select your portraits, **you should select the poses (formal and informal) that will go in the yearbook when you place your portrait order.** Otherwise, I will have to select those myself if you have not done so by the time school starts.

If you have any questions, please call me at school at **893-0601 or at home before 8:00 p.m. at 896-8069.** If you wait until school starts in the fall to be photographed, I cannot guarantee that your pictures will be ready in time to be printed in the yearbook. So, don't delay! Call today!

Sincerely,  
Mrs. Woodruff  
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